



VACANCY ANNOUNCEMENT FOR A COMMUNITY HEALTH OFFICER(CHO).

Doctors with Africa CUAMM operates in Sierra Leone since 2012, and started its activities in Pujehun District. Its mission is to enhance access to quality primary and secondary health care with specific attention to maternal and child health care by using the network of CHWs, nutrition, communicable and non-communicable diseases’ prevention, diagnostic and treatment services.

Doctors with Africa CUAMM works to save lives by combating hunger and diseases that threaten the lives of vulnerable communities, through nutrition, food security, water and sanitation, health and advocacy.

Work Base: Pujehun

Department: NCD- Pen Plus clinic.

Contract duration: 2 months (with possibility of extension based on performance and availability of funds)

Title of post: Community Health Officer.	Status Technician	Hierarchy: Supervised by: Medical Officer.
Overall Objective: Collaborate with the HMT to strengthen the capacity of the PenPlus Clinic, conduct Diagnosis, management and follow-up of patients with Non Communicable Diseases visiting Pujehun Hospital PenPlus Clinic.		Means: General means: Access to a computer, car, Specific stationary/ data tools & specific protocols.
<p>- Objective 1: To endure that, all patients with NCDs visiting the PenPlus clinic are well managed by providing quality Diagnosis, Treatment and follow up.</p> <ul style="list-style-type: none"> • Responding to medical/health problems presented by patients including proper history taking, investigations, diagnosis, treatment and referral as appropriate. • Maintaining confidentiality and impartiality. • Promoting continuous medical education and provide mentorship to other junior clinical staff. • Admitting patients requiring special care followed by investigations and treatment with coverage of the wards based on the roster. • Carrying out specific procedures as lumbar puncture, paracentesis, thoracentesis, etc when necessary under the supervision of the Internal Medicine Consultant. • Give lectures and participate in clinical education sessions about specific topics related to the medical pathology of patients. • Ensure and maintain the medical database in collaboration with the M&E team. • Covering the NCD clinic and other departments if required. 		<p>Activities should be based on the standard treatment protocols.</p> <p>The goal of the program is to strengthen the capacity of the PenPlus clinic so as to effectively manage patients with NCDS.</p>

- Liaising with other medical and non-medical staff in the hospital to ensure quality treatment is given to the patients, and also promote health education.
- Ensures that all emergency cases are prioritized and seen appropriately regardless of the time of the day.
- Be willing to work long and unpredictable hours dictated by the needs of the patients.
- Perform other duties related to the role, NCD clinic or project as may be required by the Medical Director or Clinician In Charge.

Objective 2: Support Coordination and Collaboration

In collaboration with the hospital management team(HMT):

- Organise and/or participate in monthly planning, catch up and review meetings with CUAMM, HMT and other health partners in the district and beyond.
- Identify challenges that will affect the activities in the PenPlus clinic and bring it to the attention of the MO & project manager for appropriate action.
- Support follow up of the PenPlus clinic monthly reports and ensure timely submission.

Objective 3: Monitoring, Evaluation, and other tasks

- Timely submission of weekly and monthly work plans and reports detailing planned Vs achieved, challenges, recommendation, lessons learnt and best practices.
- Develop and share data indicating trend analysis on the management of patients with NCDs.
- Contribute to monthly & quarterly Activity Progress Reports (narrative and quantitative)
- Participate with M&E team in conducting project assessments and studies as required.
- Conduct other activities as requested by the MO or Project manager.

Position Requirements:

- Higher Diploma in community Health clinical Sciences with 2-3 years' work experience in a Clinical setting.
- Experience working in a PenPlus Clinic for at least 6 months will be an added advantage.
- Ability to work in a team
- Ability to demonstrate clinical practices and ethics in line with the Medical and Dental Council of Sierra Leone

- Proven ability to exercise good judgement, demonstrate political astuteness, and tact.
- Excellent verbal and written communication skills, including ability to effectively communicate with internal and external visitors.
- This is a location based recruitment, no accommodation or relocation allowance is available for this assignment.
- Must not hold a PIN code or receive salary from consolidated funds.
- Ability to live full-time in Pujehun required.
- Strong organizational skills and ability to effectively handle multiple tasks and meet strict deadlines.
- Ability to build and maintain relationships with stakeholders, partner agencies, key contacts in the government, and CSO.
- Knowledge of computer use is an added advantage.
- Only short listed candidates will be contacted.

Safeguarding

- Maintain safe working environment for all staff/beneficiaries;
- Ensure risk mitigation measures are in place and adhered to;
- Ensure staff/beneficiaries fully understand Safeguarding reporting procedures;
- Ensure Safeguarding measures are implemented within areas of responsibilities;
- Ensure **do-no-harm** to children and vulnerable adult we meet;
- Follow-up, and address, safeguarding issues appropriately.

How to apply

Interested candidates should apply by **email** attaching **CV + cover letter ONLY** (preferably as a single attachment) to sierraleonehr@cuamm.org , **not later than 30th June,2023** (midnight GMT). The subject of the email should be **APPLICATION FOR Nutritionist** and the attachments should be saved with the **applicant's full name**.

Only shortlisted candidates will be contacted. Shortlisted applicants will be invited for a written test and an interview at a later date. Please note that this application is urgent, so we kindly ask all interested candidates to send in their applications within their earliest convenience.

Female candidates are encourage to apply