

JOB ADVERT FOR RESILIENCE DISASTER RISK REDUCTION PROGRAM MANAGER

Terms of Reference for Urban/Rural Resilience Programme Manager (Disaster Risk Reduction Program)

Hire Type: Regional, restricted to Ecowas Nationals

Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion divide societies, we connect people and communities. We stand for professionalism, expertise and solidarity across borders. We make a difference where it is most needed.

Cordaid's Resilience unit, Disaster Risk Reduction (DRR) cluster, aims to assist vulnerable people and communities to become more resilient to disasters and risks - in the face of climate change, environmental degradation and (armed) conflict - thereby enabling livelihood security, peace dialogue and sustainable economic growth.

Cordaid implements Resilience DRR projects in Central African Republic, Ethiopia, Indonesia, Kenya, Myanmar, Philippines, South Sudan, Uganda, and will roll out implementation in Afghanistan, Burundi and Sierra Leone in 2018.

To support the roll out of the Resilience DRR programme in Sierra Leone, Cordaid Sierra is looking for a:

Programme Manager Resilience (Disaster Risk Reduction)

Cordaid Sierra Leone will roll out DRR programming at rural and urban level in an initial pilot programme of 2 years duration (2018-2019). During this period, new partner organizations will be identified, assessed and trained in the Cordaid CMDRR approach, and supported in implementing the CMDRR programmes in rural and urban communities.

Objectives of the position

The general objective for the position will be:

To facilitate the roll out and further development of the Disaster Risk Reduction programme in Sierra Leone in districts which are prone to disasters, environmental degradation and climate change, together with local partners and international peers.

The specific objectives will be the following:

- a. Identify new Cordaid DRR partners, support them to identify, formulate, implement, monitor & evaluate and document CMDRR programmes, and facilitate their capacity building.
- b. Assess identified local partners' capacity for DRR programming (to identify, formulate, implement, monitor & evaluate and document CMDRR programmes);
- c. Assess CMDRR proposals and budgets from partners and advise partners on those; assess partners' narrative and financial reports on CMDRR projects and advise partners on those;
- d. Initiate and facilitate the strengthening of organisational capacities of the partners involved in the CMDRR programme (incl. their implementation capacity, financial capacity and, at a later stage, their lobby & advocacy capacity);
- e. Identify possible external donor support for DRR projects, fundraise for the DRR programme and (co) design and write proposals for external funding where and when appropriate, in close collaboration with the Cordaid Head Office Resilience unit;
- f. Assess whether, and if so how, the CMDRR approach (incl. Climate Change Adaptation and Ecosystem Approach) can be integrated in the work of other Cordaid programmes in Sierra Leone (Health, Private Sector

- Development, Security and Justice); facilitate this integration of CMDRR in the work of those programs, where and when relevant.
- g. Build alliances with other key DRR stakeholders in the country, such as government (national level, district level), UN institutions, donors, research centres, private sector, other (I)NGOs, network organizations and platforms).
 - h. Be responsible for documenting lessons learned based on the experiences with CMDRR, in the various programmes of partner organisations and Cordaid Sierra Leone.
 - i. Manage the DRR programmes of Cordaid Sierra Leone administratively in the appropriate Cordaid systems.

The Cordaid Programme Manager DRR will be based in the Cordaid Sierra Leone Freetown office, and from there travel frequently to the partner organisations in the field.

The Programme Manager DRR is responsible to and reports to the Cordaid Sierra Leone Country Director. He/she works closely with the experts of the Resilience unit in Cordaid Head Office in The Hague.

The Nationality of the Program Manager will be restricted to Ecowas Nationals.

Required qualifications

- Academic degree in development studies, social sciences, natural resource management, disaster risk reduction / management or other subject related to international development cooperation
- Proven experience with DRR programming, climate change adaptation and ecosystems protection and restoration
- Proven experience in working with partner organisations on project cycle management and on partners' capacity building (organisational incl. financial capacity building)
- Knowledge of and experience in project planning, implementation, monitoring & evaluation, and lobby & advocacy, and experience in training local partners in those fields of work
- Knowledge on and experience with regulations and reporting requirements of institutional donors (Dutch Government, EU, UN, other bilateral donors)
- Good computer skills in Microsoft Word, PowerPoint, and Excel
- Good social, presentation, and communication skills
- Excellent in English (written and spoken)

Contract information

- The contract period is for 1 year as a start, with a possibility of an extension based on good performance.
- The full salary package including benefits will be USD24,000 annually. Flights to and from home country and one flight per year for vacation will be provided for International hires.

Further information

For more information, please contact jobs_sl@cordaid.org

Applications

Applications for this job (application letter of interest and curriculum vitae) should be sent to the address here by mail:

6 Bangalie Drive, Off Wilkinson Rd next to TOTAL Petrol Station

or email: jobs_sl@cordaid, copying job@jobsearchsl.com

Application Deadline is May 20th, 2018