

COMMUNITY LIAISON OFFICER (CLO)

Solar Era Holding (SEH) is interested to recruit one (1) Community Liaison Officer (CLO) to oversee the day to day Environmental, Social Engagement and Liaison activities during the Project's development, Construction and Operation phases.

The job description for the position is as per the list below:

1. Ensure that the image and reputation of the project company is preserved and protected at all times; and is stood in good stead amongst all project stakeholders;
2. Coordinate all communication between the project, consultants/contractor and community based stakeholders, including the local leadership and administration;
3. Be the focal point in the Grievance and Complaints Handling Mechanism, including registration of complaints, reporting all registered complaints on a monthly basis, convening of the GCHM Committee to handle the complaints and giving feedback to stakeholders on how complaints have been handled and resolved;
4. Organize all logistical requirements and consultative meetings to discuss the implementation of community development projects, through the implementation of CSR processes;
5. Coordinate the distribution of employment and economic opportunities (that may arise from time to time) to all community clusters within the project's area of influence, in an equitable and transparent manner;
6. Ensure inclusive participation of all social classes within the community (including the youth, the vulnerable, the elders, women and men) in relevant project activities;
7. Monitor the social and environmental implementation processes in accordance with the project's ESMP, HSS and the Project's ESMS;
8. Report accidents and mishaps occurring during construction and operation phases of the project;
9. Convene stakeholder meetings as necessary, and take minutes during these meetings;
10. Produce weekly and monthly reports of E & S implementation at all stages of the project, including during construction and operation.

QUALIFICATIONS

This position is equally open to qualifying men and women from any part of Sierra Leone, but the project will specifically give the first priority to candidates who hail from communities within the project's immediate area of influence. The ideal person for this position MUST be able to fluently speak the local and national languages in Sierra Leone, and hold a University degree in one of the following areas:

1. Social Sciences,
2. Public Administration;
3. Environmental Studies/Environmental Management;
4. Business Administration/Business Studies/Business Management;

Prior experience in the implementation of environmental and social safeguards, as well as working knowledge of the World Bank's ESSF, or IFC PSs is desirable, and will be an added advantage.

Send applications (cover letter and CV) with all academic certificates and testimonials not later than **23 April 2021** to:

Paul Ombai, Head of Safety, Health, Environment and Community (SHEC) :

paul.ombai@responsability.com

Cc :

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