



Request For Proposal (RFP)

Reference	RFP/CHAI/CSt/SL/0123
Posting Date	14 th March 2023
Closing date	4 th April 2023

The Clinton Health Access Initiative, (CHAI) with funding from UNITAID, seeks interested and capable vendors to submit proposals for the construction of cylinder storage areas at the Central Medical Store in Freetown, Sierra Leone as detailed in the Product information (Annex A) of this RFP. When preparing your RFP, please be guided by the technical specifications, and details attached in Annex B and the CHAI code of conduct and ethics for suppliers in Annex C.

Any queries or clarifications on this RFP should be submitted via the email SLprocurement@clintonhealthaccess.org quoting RFP/CHAI/CSt/SL/0123 in the subject line by 12 midnight GMT on 28th March 2023. Responses will be shared via all RFP solicitation channels, as well as in email replies.

Bids must be submitted on or before 12 midnight GMT on 4th April 2023 via the email SLprocurement@clintonhealthaccess.org quoting RFP/CHAI/CSt/SL/0123 in the subject line. Should your submission exceed 2Mb and cannot be sent by email, send an email to request an upload link with the subject 'Requesting upload link' to SLprocurement@clintonhealthaccess.org

Bids submitted after the deadline will not be considered. Vendors may submit for one lot, all lots, or any combination of lots described. All products must be assessed against CHAI's quality and procurement policy. Vendors may be requested to submit additional information and/or cooperate with a site visit from CHAI to the production site prior to finalizing a purchase order.

Terms and conditions

Delivery Terms INCOTERMS 2020	DPU preferred but other incoterms can be considered
Customs clearance and Duties, if needed, shall be done by:	CHAI
Exact Address/es of Delivery Location/s (identify all, if multiple)	Sierra Leone
Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, bid may be rejected by CHAI</i>)	June 2023
Delivery Schedule	Specify in comments section of Annex A
Mode of Transport	SEA & ROAD
Preferred Currency of Quotation	United States Dollars
Warranty	Varies (see Annex B)
Deadline for the Submission of Bid	Closing date above
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Documents to be submitted.	<ol style="list-style-type: none"> 1. Completed Annex A and Annex B 2. Legal Documentation (Business Registration and Tax Clearance) to operate in Home Country applicable to both local and international supplier, Business Registration, Tax Certificate (This is in addition to completed vendor details in Annex A) If documents are not in English, please provide translation.
Payment Terms	100 % after supply and inspection preferred but other terms can be negotiated
Liquidated Damages	1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated.
Evaluation Criteria	<ol style="list-style-type: none"> 1. Technical responsiveness/Full compliance to requirements and lowest evaluated price 2. Delivery period 3. Full acceptance of the PO/Contract General Terms and Conditions
Type of Contract to be Signed	Purchase Order
Special Conditions of Contract	Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. CHAI reserves the right to select any single or combination of supplier(s)
Proposal validity	90 days
Conditions for Release of Payment	Passing Inspection/Verification of Supplies Written Acceptance of Goods based on full compliance with RFP requirements by the end user
Annexes to this RFP	<input checked="" type="checkbox"/> Product quantities and delivery location (Annex A) <input checked="" type="checkbox"/> Technical specification (Annex B) <input checked="" type="checkbox"/> Code of conduct (Annex C)

Contact Person for Inquiries (Written inquiries only)	All queries must be sent to SLprocurement@clintonhealthaccess.org
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Products information

Lots	Product	Qty	Country	Latest Expected Date of delivery
Lot 1	Cylinder storage room construction at the Central Medical store and materials	1	Freetown, Sierra Leone	June 2023
Lot 2	Construction works, inclusive of team travel, room, and board	1	Freetown, Sierra Leone	June 2023

The full solicitation is available online. Please type the following address in your browser to view:
<https://www.clintonhealthaccess.org/rfp/request-for-proposals-for-the-construction-of-cylinder-storage-areas-at-central-medical-store-freetown-sierra-leone/>