



1 Sona Drive Hill Station
Freetown Sierra Leone
Tel. 232 72 888 858

ISSUE DATE Thursday, 21 December 2023

DEADLINE FOR SUBMISSION Wednesday, 28 December 2023

BUSINESS NAME: _____

PHYSICAL ADDRESS: _____

EMAIL ADDRESS _____

TELEPHONE No: _____

Date: _____

Subject: Request for Quotation (RFQ)

Jhpiego requests your quotation for price (s) for the following. See Details below:

| Item No. | Item Description | Qty | UOM | Specification |
|----------|--|-----|--------|---------------|
| 1 | Office Chair for visitors - Stackable - With steel frame 25x25x1.2 mm - Upholstery 35 000 Martindale | 290 | Pieces | |
| 2 | Dell Optiplex 7010, i3 Windows Pro, 8/256GB - 13th Gen Intel® Core™ i3-13100 (12 MB cache, 4 cores, 8 threads, 3.40 GHz to 4.50 GHz Turbo, 60 W) - Windows 11 Pro, English. - Intel® Graphics. - 8 GB: 1 x 8 GB, DDR4. - 256 GB, M.2 2230, PCIe NVMe, SSD, Class 35. - OptiPlex Small Form with 180W Bronze Power Supply, WW. - Ports & Slots. | 35 | Pieces | |
| 3 | Computer lockers - Steel cable with plastic cover - Key lock - Compatible with: - Kensington slot (3 x 7 mm) - Noble Wedge slot (3.2 x 4.5 mm) Nano slot (2.5 x 6 | 35 | Pieces | |

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|-----------|--|----|--------|--|
| | mm) - Cable diameter: ca. 4.4 mm - Cable length: ca. 2 m - Colour: silver / black | | | |
| 4 | Dell wireless keyboard and mouse | 35 | Pieces | |
| 5 | Jabra speaker 710 - Packaging dimensions (L x W x H) 158 x 58 x 155 mm - Speakerphone size Ø131mm / h38mm - Speakerphone weight Speak 710: 296 g /10,44 oz. - Connectivity USB 2.0 & Bluetooth® – USB cord ~90cm - Storage temperature -40° C to 65° C | 35 | Pieces | |
| 6 | Logitech camera, Web Pro, C922 Webcam Pro - Max resolution: ≥ 1080p/30 fps - 720p/60 fps - Focus type: auto focus - Lens technology: Full HD glass Built-in microphone: stereo | 35 | Pieces | |
| 7 | Camera tripod, camera and video tripod - 1/4 "(6.4 mm) screw thread - Maximum load: 4000 g - Legs: 3 elements (2 telescopic) - Min height: 64 cm - Max height: 160 cm | 35 | Pieces | |
| 8 | 4G internet router R05 CPE LTE Router - 3G?4G/LTE - Wi-Fi/RJ-45 - Antenna type - Removable - SIM card - Rechargeable – 8hours + | 35 | Pieces | |
| 9 | Network cabinet 6U - Height: 6U (13.6" / 345mm) - Weight Capacity: 250 lbs. - Depth: 23.5" (582mm) - Usable Depth: 21.5" (572mm) - Width: 23.5" (597mm) - Rails: 19" EIA. | 35 | Pieces | |
| 10 | LG LED TV, 55" - Backlight type: LED - Size 55-inch - Image format: 16/9 - HD Standard: ≥ HD (HD, Full HD 4K) - Wi-Fi: integrated - Wi-Fi Direct: Yes - HDMI input (1.4)*: 4 - USB port (2.0)*: 3 - Type of files read; audio, photo and HD video. - Seller warranty: ≥ 12 Months | 35 | Pieces | |
| 11 | HDMI cable, 3/6 meters - Product type: HDMI cable - Type of plug: High definition HDMI - Length: 3/5 meters | 35 | Length | |

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|-----------|---|----|--------|--|
| 12 | TV wall mouth, universal TV wall mount for 45-75" - Tilttable TV Wall Mount For LED - Universal TV Wall Mount 42" to 65" Inches - Maximum supported load: 50Kg | 35 | Pieces | |
| 13 | Surge cord organizer power strip - 5 Socket Ports - 6 USB Ports - Rated Power:2500W-10A 110V-250V - USB Output:5V/3.1A - USB Power:15.5W | 35 | Pieces | |
| 14 | 6-Universal output surge protector - 6 universal outlets - 1.8 m power cord with British plug - Lighted on/off switch with integrated circuit breaker | 35 | Pieces | |
| 15 | Cable trunking, 2X1 meters - Self-fixing systems available – PVC U trunking; 2x 1 Metre in the package - Mini trunking is an economical feeder trunking system with easy accessibility for wiring and re-wiring | 35 | Length | |
| 16 | Electrical wall socket, 3X2.5 mm² for solid cable - 3 x 2.5 mm ² for solid cable(s) 2 x 4 mm ² for stranded cable(s) | 35 | Pieces | |
| 17 | Electrical wall socket backbox | 35 | Pieces | |
| 18 | 2.5 mm electrical cable, 31 amp - Current rating: 31 Amp - Conductors: Stranded copper - Insulation: XLPE - Core identification: 3 core (Blue, Brown & Green/Yellow) - Bedding: PVC - Armour/Protection: SWA (Steel wire armour) - Sheath/Jacket: PVC | 35 | Length | |
| 19 | TV metal cage locally made | 35 | Pieces | |
| 20 | Dell Latitude 7420 Laptop - 11th Generation Intel Core i7-1185G7 16/8gb RAM - - - 500GB SSD - Windows 11 Pro | 2 | Pieces | |
| 21 | Dell Latitude 7420 Laptop - 11th Generation Intel Core i5-1185G7 8gb RAM - 500GB SSD - Windows 11 Pro | 2 | Pieces | |
| 22 | Monitor - Dell E2221HN 24" | 4 | Pieces | |
| 23 | Docking Station - Dell Dock – WD19S | 4 | Pieces | |

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|-----------|--|---|--------|--|
| 24 | Printer - Color LaserJet Pro MFP M283fdw | 1 | Pieces | |
| 25 | Printer - Canon IR 2425 | | | |
| 26 | Mouse and Keyboard - Dell wireless mouse and Keyboard | 4 | Pieces | |
| 27 | Mobile Phone - Samsung Galaxy A24 Internal Memory 128gb RAM 4GB Main Camera 50mp, f/1.8 Battery Li-Pro 500mAh | 4 | Pieces | |
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Criteria

Kindly attach the following documents as they form the basis for technical evaluation.

- Business registration
- City council registration
- NRA compliance certificate
- NASSIT compliance certificate
- Proof of origin of your products
- Warranty period
- Delivery time
- Specification of your products

Conditions:

1. Prices quoted for item shall be in effect for a period of one month.
2. Normal Payment terms is within 30 days upon satisfactory delivery of merchandise and acceptance by Jhpiego.
3. Please specify in your quotation if payment terms are acceptable to you.
4. Deadline for the submission of response to this request for Proforma Invoice is on the **28th December 2023**
5. Please state delivery period for this assignment.
6. Completed responses to this Request for Proforma invoice must be submitted to: -

Mode of submission

In a sealed envelope addressed to

The Procurement Service
 Jhpiego Sierra Leone
 1 Sonia Drive (Back of City Super Market)
 Hill Station, Freetown