

## Terms of Reference (ToR)

### Technical Advisor (m/f) Expert in Public Health administrations at district level with a focus on cross-border epidemic prevention with One Health approach

To provide technical support for the “Health Systems Strengthening and Epidemic Prevention in Sierra Leone“ Phase II

<b>Project</b>
Health Systems Strengthening and Epidemic Prevention (Health Project) PN: 2019.2094.1-001.00
<b>Organizational Unit</b>
1100, West Africa
<b>Duration of Contract</b>
01.02.2021 to 31.12.2021 with possibility of prolongation
<b>Salary Band</b> <b>4T</b>

#### Field of activity

The project aims to strengthen the health system in Sierra Leone in the post-Ebola context. With the consultancy to key state actors, the aim is to ensure that the health system in selected districts in Sierra Leone, including adequate staffing, is better geared to the health needs of the population. In addition to improving the decentralized management of health services and increasing the quality of health services through personnel development, the focus is also on the institutionalization of the reporting and response system for diseases with epidemic risk in Kambia and Kailahun.

An electronic disease surveillance and response system has been rolled out nationwide in Sierra Leone, but there is still a need to continually improve the system, particularly at the district level, to timely report and contain infectious diseases with epidemic potential. First, there is a lack of competencies among national and district level personnel to improve data collection, data quality, and their analysis and use. This makes effective decisions for quality improvement and efficient resource planning difficult. Furthermore, cross-sector and cross-border One Health approaches that recognize the systemic relationships between people, animals and the environment and health are not yet sufficiently institutionalized in disease surveillance and response.

You will work and stay at district health level in the districts Kambia in collaboration with the Central level PHNEOC. The authorities at district level are responsible.

You will support the health districts in the development and implementation of an action plan and the institutionalization of a coordination platform for cross-border epidemic prevention in the sense of the OneHealth approach. To this end, the core capacities for the implementation of emergency plans within the meaning of the International Health Regulations (IGV) must be strengthened. To do this, you will develop or revise emergency plans and standard workflow plans, as well as coordinate and conduct simulation exercises using the Training of Trainers (ToT) approach.

Through specialist counseling and training, you will continue to empower epidemic surveillance personnel in the district health authority and healthcare facility personnel to collect and use data on infectious diseases with epidemic risk. You will also work closely with the district health authorities in the District Kambia to institutionalize the reporting and response system for diseases with epidemic risk. Furthermore, you will have close contact with the responsible authorities for agriculture, livestock and environmental protection at district level in accordance with the OneHealth approach. You will be working together with the Development Worker in Kailahun District, working on the same interventions.

## Responsibilities

As technical advisor, for Epidemic Prevention (Output 3) you are responsible for the following activities:

- Provide Technical support in the communication between MoHS (central and district level) and the Project Team including the project director in the frame on the agreed OP-Plan.
- Implement, monitor and document the planned Interventions for Epidemic Prevention together with the DHMT and in good communication with the central level, according to OP-Plan.
- Regular Briefing to Project Director on development of execution
- Collaborate with the GIZ-Regional Pandemic Program
- Organize and moderate workshops and trainings of the project for Output 3 activities
- Carry out assigned work regarding project activities agreed with partners, agreements made within the team or in consultations with the project director.
- Contribute to preparing and implementing the steering process with the Ministry of Health and Sanitation.
- Integrate results and achievements into teamwork and activities with all relevant groups;
- Knowledge and innovation management and dissemination of information to target groups inclusive of workshops, seminars etc.
- Support to results-based monitoring of output 3.
- All financing arrangements for activities in Epidemic Prevention (Service request, local subsidies etc.) and facilitate settlement.
- Regular activity reporting and contribution to annual reporting and any other report required by GIZ.
- Preparation and facilitation of presentations as needed.
- Facilitate logistical arrangements as the need may arise.
- Performance of any other activity requested by the project director.

**Willingness to travel to Kailahun and Freetown on requirement.**

**(1) Motor bike will be provided for displacement within the District.**

## Tasks

As Technical Advisor for Epidemic Prevention (Output 3), you will manage and oversee the main workstreams of this intervention area in close collaboration with the Emergency Operating Centre (EOC) of the Ministry of Health and Sanitation and others public bodies MAFFS, the district health management teams (DHMTs) in Kambia and with the Development Worker in Kailahun or other selected partners. The tasks include:

- a) You accompany the processes of the district health authorities in the development and implementation of an action plan for cross-border epidemic prevention in the sense of the OneHealth approach in the District Kambia.
- b) You provide specialist advice and training for district health officials responsible for epidemic surveillance, and for health facilities to collect and use data and strengthen core capacities, as well as to comply with emergency plans in accordance with the International Health Regulations (IHR)

- c) You plan and carry out simulation exercises and continue the development of PoE in the perspective of practical implementation at the border
- d) Conducting and institutionalizing regular cross-border meetings and other exchange formats for cross-border epidemic prevention.
- e) You institutionalize the reporting and response system for diseases with epidemic risk together with the DHMT Kambia.
- f) You collaborate closely with the responsible authorities for agriculture, livestock and environmental protection at district level in accordance with the OneHealth approach.
- g) Collaborate with DHMT and National level and closely with the GIZ Advisor for output 1 in line with the agreed project goals and operation plan
- h) Plan follow up to sustain eIDSR in collaboration with output 2
- i) Other activities may be discussed during the next planning WS

## Required competencies

### You have these qualifications

- Professional experience in epidemiology, public health and / or cross-border disease surveillance
- Experience in the area of institutionalization of programs and / or systems, an advantage in the area of the reporting and response system for diseases with epidemic risk
- Practical experience in digital Programms (eIDSR etc.)
- Professional experience as a trainer (adult education) in the field of public health and / or epidemic prevention.
- Experience in developing teaching materials and standard schedules.
- Experience in working with the PHNEOC and district health authorities is an advantage

### The following skills round your profile

- Practical experience to drive a Motorcycle, (if possible with Motorcycle license)
- You have an open ear for advice and action needs and can convey your creative ideas for the strategic approach culturally adapted.
- You have demonstrated negotiating skills and sense for complex processes in the past.
- You can communicate with your conversation partners in a formally correct and at the same time empathetic way, have a feel for cultural differences and enjoy learning. Even under difficult working conditions, you proceed analytically and goal-oriented.
- You succeed in mediating between your high demands and the real possible needs.
- You understand “flexibility” as the ability to work out practical solutions together with the target group.
- For that you use your sensitive negotiating skills and your natural communication skills.
- You have very good knowledge of English.

**Mode of Application:**

Suitable candidates are invited to apply not later than 4<sup>th</sup> of February 2021 at 4.00 p.m.

Applications include:

- cover letter
- CV (including work experience and references)
- photocopies of certificates

have to be submitted in a sealed envelope to: **The HR Officer, GIZ Country Office, 32D Wilkinson Road, Freetown, or to the email address [recruitmentsl@giz.de](mailto:recruitmentsl@giz.de)**

Only applicants shortlisted will be contacted for an interview