

December, 2022



Jhpiego Corporation in Sierra Leone has been consistently providing technical support to the Ministry of Health and Sanitation since 2018 years in a variety of technical areas including COVID-19 response, prevention and treatment of HIV, Malaria in pregnancy, maternal and newborn health, health workforce capacity development family planning, and IPC/WASH.

MOMENTUM is a suite of USAID projects that aims to accelerate reductions in maternal, newborn, and child mortality and morbidity in high-burden countries by increasing host country commitment and capacity to provide high-quality, integrated health care. As the lead global partner for the Momentum Country and Global Leadership program (MCGL), funded by USAID, Jhpiego and consortium partners are implementing a series of activities in Sierra Leone.

Jhpiego seeks a Senior Program Manager (SPM) who will lead overall project implementation at the field level. This position will work closely with the Project Director (Country Director), technical staff, field officers, support staff, home office, implementing partners, and donors to ensure the success of the project. The Senior Program Manager will oversee field officers and the implementation of project activities. The position holder is responsible for overall program management leadership and guidance to team members. Under the supervision of the Country Director in collaboration with a technical team, the SPM will be responsible to perform the following activities:

The following vacant position is available for immediate filling:

Senior Program Manager (1 position)

Job Location: Freetown, Sierra Leone

Reports to: Country Director

Responsibilities:

- Act as a focal point in representing Jhpiego in the implementation of the MCGL project in Sierra Leone
- Develop detailed implementation plans and budgets, and submit them for review and approval with clear team accountability aligned with the program proposal, in close collaboration with internal and external team players
- Harness human, material, and financial resources appropriate for the program
- Maintain an overview of the project budget (regularly monitor budget versus actual (BVA) expenditures) and proactively develop timely solutions to the project's under and overspends in line with organization and donor requirements
- Ensure continuous monitoring of program activities, as well as timely and accurate evaluation and reporting of progress toward the achievement of program goals and objectives
- Supervise and manage a team of highly qualified staff; align their efforts with program goals
- Coordinate technical inputs from a number of different international technical experts and support international advisors to better understand the local context for the project, applying excellent and timely communication
- Monitor and supervise short- and long-term consultants contributing to program efforts
- Contribute to establishing, maintaining, and improving active and regular working relationships with government authorities, donors, and other partner agencies
- Support a robust learning culture where teams and individual staff can share openly successes and failures for continuous improvement at organizational and individual levels, facilitating as appropriate the application and use of specific methodologies found in MCGL's adaptive learning toolkit
- Utilize learning from the field to contribute to the improvement of projects, development, and implementation of other programs/projects and advocacy initiatives and coordinate with the country communications and knowledge management officer

- Provide timely program updates to Country Director, relevant departments, and US-based backstopping teams
- Present progress, achievements, and lessons learned to key stakeholders including Sierra Leone MOHS and other relevant partners.
- Develop program risk mitigation plans along with teams for smooth implementation of the program, identifying delays and informing Program Director
- Troubleshoot to prevent and resolve potential problems and review outputs for quality control
- Ensure that project reports and publications are of high quality and produced on time in line with agreed deadlines
- Support and apply knowledge management system by promoting and facilitating evidence/knowledge generation, dissemination, and publication

Qualifications and Requirements:

- Masters' degree in public health or relevant field
- 5 years of mid-to senior-level experience implementing and managing complex donor-funded public health programs
- Knowledge of competency-based training, performance, and quality improvement approaches
- Work experience and familiarity with relevant government agencies, civil societies, and academics related to MNCH + nutrition/IPC/WASH
- Experienced in project management cycle from the design, start-up, implementation, M&E, and transition/handover/closing
- Demonstrated ability in problem-solving, showing initiative/being proactive, working independently and within a team
- Experience and comfortable working with professional organizations and associations
- Excellent interpersonal, communication, and presentation skills
- Fluency in written and spoken English.
- Have experience working in a targeted province; speaking the local language is an added value
- Work experience in USAID-funded projects would be preferred
- Ability to travel within the country

Qualified persons are required to send their Curriculum Vitae (CV) and application letter to:
SL-Recruitment@jhpigo.org Clearly state the position you are applying for when applying:

The deadline for the submission of applications is **23rd December 2022**. Please note that given the likely high volume of applications, only shortlisted candidates will be contacted.